



POSITION OPENING

POSITION: Staff Accountant

Location: Fresno, CA

ABOUT US

Established in 1917, Fresno Madera Farm Credit provides quality credit and financial services in California's Central Valley, headquartered in Fresno. Our mission is to provide access to credit and related services to farmers and ranchers in our region as an efficient organization that delivers service with people that are passionate about creating the best possible customer experience to the generations of farmers and ranchers that we proudly serve. Fresno Madera Farm Credit offers competitive compensation packages and excellent benefit programs. We have a team driven, performance focused culture, with a strong focus on customer service, and fulfilling our mission to Agriculture.

JOB DESCRIPTION

Fresno Madera Farm Credit is searching for a self-motivated, highly driven individual to join our fast paced team environment. The Staff Accountant will report directly to the Association's Chief Financial Officer and will prepare financial related reports and communications, maintain internal control procedures, recording and reconciling financial transactions, processing vendor payments, calculate taxes owed, and work on special projects related to the Fiscal Department. Responsibilities will include:

Financial Reporting

1. Uses business analytics and financial analysis to communicate financial and operational performance trends; including historical and forecasted.
2. Creates monthly budget reports. Drafts financial, regulatory and compliance reports for review.
3. Prepares complex financial analysis and creates business reporting in areas such as Asset Liability, Budget, Compliance, Internal Controls and Annual Association reports.
4. Analyzes loan data and risk factors to prepare schedules for the Allowance for Loan Loss reports.
5. Demonstrate the ability to create business reporting designed to facilitate timely decisions.

Internal Controls

1. Demonstrate the ability to develop and maintain effective internal controls in accordance with the Association's internal control framework.
2. Demonstrate the ability to perform financial statement and operational risk assessments and assist with establishing control procedures for assuring the Association's objectives are operationally effective and efficient.
3. Establish and execute overall methods to ensure the integrity of the Association's financial and accounting information.
4. Demonstrate the ability to effectively communicate internal control policies throughout the Association.





Budget Monitoring and Projections

1. Under general direction, the Staff Accountant will perform difficult and complex advanced level budgetary duties.
2. Maintain and monitor appropriate budgeting controls.
3. Collect, compile, and analyze information from various sources to prepare comprehensive reports.
4. Interpret and evaluate monthly analysis of business trends, including budget variance and key performance indicators to identify areas of risk and opportunities and provide recommendations.

KNOWLEDGE, SKILLS, AND ABILITIES:

1. Expert knowledge of Generally Accepted Accounting Principles (GAAP) and skill in interpreting and applying GAAP.
2. Working knowledge of Sarbanes-Oxley (SOX) and COSO (Committee of Sponsoring Organizations of the Treadway Commission) 2013 internal control framework.
3. Advanced proficiency in Microsoft Excel, PowerPoint, Word, and Outlook. Microsoft Access and Visio is a plus.
4. Outstanding customer service skills to promote and support a service-oriented culture.
5. Demonstrate the ability to work independently to gather, compile and organize information in an efficient, timely, and accurate manner.
6. Ability to analyze financial statement results and report on variances from budget and prior periods.
7. Strong deductive and critical thinking skills, as well as strong written and verbal communication abilities.
8. Exceptional problem-solving skills, including the ability to apply processes and procedures to factual data to make a logical decision.
9. Demonstrate the ability to perform accurately and timely within established deadlines; attention to detail is critical.

MINIMUM QUALIFICATIONS:

- ❖ Bachelor's degree in accounting, finance, or related field.
- ❖ 2 years of experience in public accounting, or 3 years of private industry experience preferably in financial institutions.
- ❖ Or an equivalent combination of education and experience to perform the essential functions of the job.

To be considered for this position, please send a cover letter and resume by fax to (559) 276-4896 or email to hrdepartment@fmfarmcredit.com. If you have any questions, please contact Christi Divine at (559) 277-7000.

DISTRIBUTION: External Posting
FINAL FILING DATE Applications will be accepted until filled

DATE: October 7, 2019

